

# CLIENT INTAKE QUESTIONNAIRE



## CLIENT INTAKE FORM

### *And Questionnaire*

Complete this form to help your Carer understand your individual needs, preferences, and circumstances. All information is confidential and used solely to provide personalized care.

#### CLIENT INFORMATION

Client Name

Date of birth

Mobile number

Email address

Work Number

Preferred contact method

☐

Phone

☐

Text

☐

Email

Home address:

Preferred Contact Method:

☐

Call

☐

Text

☐

WhatsApp

☐

Email

☐

Letter

☐

Other

Name of Partner/Support Person

Contact name:

Email:

Phone

Address:

## EMERGENCY CONTACT

|                                                                                                                     |                                |                               |                                |
|---------------------------------------------------------------------------------------------------------------------|--------------------------------|-------------------------------|--------------------------------|
| Name                                                                                                                | Their relationship:            |                               |                                |
| Mobile number                                                                                                       |                                |                               |                                |
| Email address                                                                                                       | Work Number                    |                               |                                |
| Preferred contact method                                                                                            | <input type="checkbox"/> Phone | <input type="checkbox"/> Text | <input type="checkbox"/> Email |
| Home address:                                                                                                       |                                |                               |                                |
| Authorized to make medical decisions in case of emergency? <input type="checkbox"/> Yes <input type="checkbox"/> No |                                |                               |                                |

## HEALTH & MEDICAL INFORMATION

|                                            |                                               |                                        |
|--------------------------------------------|-----------------------------------------------|----------------------------------------|
| Primary care provider:                     |                                               |                                        |
| Date of last hospital admission            |                                               |                                        |
| Clinic/Hospital Name:                      | Contact Number:                               |                                        |
| Known Allergies:                           |                                               |                                        |
| Current Medications/Supplements:           |                                               |                                        |
| Medical Conditions (check all that apply): |                                               |                                        |
| <input type="checkbox"/> Arthritis         | <input type="checkbox"/> Dementia/Memory loss | <input type="checkbox"/> Heart disease |
| <input type="checkbox"/> Diabetes          | <input type="checkbox"/> Stroke recovery      | <input type="checkbox"/> Other         |
| If other, please specify:                  |                                               |                                        |

| Medical Conditions | Current Medications (include dosage & frequency) |
|--------------------|--------------------------------------------------|
|                    |                                                  |
|                    |                                                  |
|                    |                                                  |
|                    |                                                  |
|                    |                                                  |

## CLIENT REPRESENTATIVE

- ☐ Client manages their own care ☐ Care arranged by family member
- ☐ Care arranged by legal representative

## MEDICATION INTAKE INFORMATION

- ☐ Client manages medication independently ☐ Requires medication reminders
- ☐ Requires assistance with medication
- ☐ Medication supplied in blister pack/dosette box ☐ Medication delivered by pharmacy

## MOBILITY & PHYSICAL SUPPORT

- Mobility Level: ☐ Independent ☐ Uses walking aid
- ☐ Wheelchair user ☐ Requires assistance

Aids Used (check all that apply):

- ☐ Walker ☐ Cane ☐ Hoist
- ☐ Wheelchair ☐ Stairlift

History of falls in the last 12 months: ☐ No

☐ Yes, (details)

PERSONAL CARE NEEDS (Check all that apply)

- ☐ Washing / bathing ☐ Dressing ☐ Toileting
- ☐ Continence care ☐ Grooming ☐ Oral hygiene support
- ☐ Skin care ☐ Nail care (basic) ☐ Shaving and hair care
- ☐ Other \_\_\_\_\_

Preferred times for personal care:

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Gender preference for carer (if any):

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☐ Male

☐ Female

☐ No preference

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## DAILY ROUTINES & PREFERENCES

Typical daily routine (wake-up, meals, bedtime):

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Additional information:

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Food preferences / dietary requirements:

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☐ No special diet

☐ Gluten free

☐ Dairy free

☐ Vegetarian

☐ Vegan

☐ Other

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Likes, dislikes, hobbies, interests:

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## COGNITIVE & EMOTIONAL WELLBEING

Food preferences / dietary requirements:

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☐ No cognitive concerns

☐ Memory loss

☐ Dementia diagnosis

☐ Anxiety / low mood

☐ Other

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How does the client communicate best?

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☐ Verbal

☐ Hearing aid

☐ Visual aids

☐ Other

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## HOME ENVIRONMENT & SAFETY

Please tick where we will be visiting the client

☐ House ☐ Apartment ☐ Condo

How will we be accessing the home?

Will we be keeping a key on hold? ☐ Yes ☐ No

Is there a house alarm, if so please provide the code? ☐ Yes ☐ No

Will there be pets in the home, if so what and temperament? ☐ Yes ☐ No

Does anyone smoke in the home? ☐ Yes ☐ No

## CARE REQUIREMENTS

Type of care required ☐ Short term ☐ Long term ☐ Respite care

Preferred visit times:

Days care required:

☐ Monday ☐ Tuesday ☐ Wednesday  
☐ Thursday ☐ Friday ☐ Saturday  
☐ Sunday

## CONSENT & DATA PROTECTION

☐ I consent to the Agency collecting and storing my personal data for care purposes.

☐ I consent to information being shared with healthcare professionals where necessary.

# ADDITIONAL NOTES & CONSIDERATIONS

Please provide any additional information you feel we should know:

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# DECLARATION

I confirm that the information provided in this form is accurate to the best of my knowledge  
and understand that it will be used to assess and plan care services.

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Client name

Date

---

Client signature

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Carer Name

Date

---

Carer signature

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